



TOWN OF BEL AIR SHED LOCATION VERIFICATION FORM

One (1) plot plan of the property shall be provided indicating the proposed shed location(s), dimensions of existing and proposed units, setbacks of all buildings and distance between buildings and property lines. An authorization letter from the property owner, if the owner is not applying for the permit, is required.

Permit No: TBA-S-12-___
Date Rec'd: _____
Fee Collected: \$ _____
=====
Approved: _____
Date: _____

Sheds are limited to rear and side yard areas as follows:

1. Sheds and other accessory structures on the subject lot in combination may not exceed fifty percent (50%) of the habitable space of the principal structure.
2. Sheds and other accessory structures must be located a minimum of three (3) feet from lot lines of adjoining lots and six (6) feet from alley ways. Placement in any recorded easement area is prohibited for sheds over 120 square feet.
3. Sheds and other accessory structures may not exceed the height of the principle structure.

JOB LOCATION: _____		
PROPERTY OWNER: _____		
Address: _____		
Phone No.: _____		
APPLICANT: _____		
Address: _____		
Phone No.: _____		
CONTRACTOR: _____		
Address: _____		
Phone No.: _____		
DESCRIPTION OF WORK: Pre-Fab [<input type="checkbox"/>] Stick Built [<input type="checkbox"/>] Size (Square Feet) [<input type="checkbox"/>]		
NUMBER OF OTHER UNITS: [<input type="checkbox"/>]	TOTAL AREA (Square Feet) OF ALL ACCESSORY STRUCTURES: [<input type="checkbox"/>]	SQUARE FOOTAGE OF PRINCIPAL STRUCTURE: [<input type="checkbox"/>]

Signature _____
Date

SHED PERMIT FEE CALCULATIONS: \$ 20.00 if under 120 sf \$ 30.00 if over 120 sf

**Department of Planning
705 E. Churchville Road
Bel Air MD 21014
Phone: 410-879-9500 Fax: 410-838-0775**

SHEDS IN EASEMENTS

While the Town of Bel Air Zoning Code allows property owners to erect sheds under 120 square feet at their own risk, in recorded easements, there are caveats attached to permitting the use.

1. Excavation may not cause damage to existing pipes located in the easement.
2. The shed must not cause a drainage or sediment control problem.
3. Town of Bel Air may enter the property and make use of the easement area for grading and/or the installation or repair of utilities.
4. Town of Bel Air may either remove the shed as part of the work being done or require that you remove the shed prior to the work.
5. Town of Bel Air may enter the property and remove the shed if the shed violates one of the above provisions.

THE COST OF REPAIR RESULTING FROM ANY DAMAGE TO PIPES LOCATED IN THE EASEMENT OR THE COST FOR REMOVAL OF THE SHED BY THE TOWN OF BEL AIR WILL BE THE RESPONSIBILITY OF THE PROPERTY OWNER.

Witness

Signature

Should you have any questions regarding utilities in your easement, you may call the Department of Public Works at 410.638.4536.

TOWN OF BEL AIR

Property Owner's Authorization
(if applicable)

I, We, _____, hereby authorize
(Property Owner(s) – Please Print)

_____, representative for _____,
(Applicant's Name) (Company, Firm, Organization)

to make application for a _____ to _____ at
(Type of Permit) (Description of Proposed Work)

_____.
(Job Location)

Property Owner's Signature

Date